

# JOB DESCRIPTION

<b>Position</b>	<b>Camp cook</b>
<b>Department</b>	<b>Lands</b>
<b>Reports to:</b>	<b>Hannes Schraft, Land Guardian Program Coordinator</b>
<b>Wage Rate/ Range</b>	<b>\$400/day</b>
<b>Status</b>	<b>Fixed-term contract</b>
<b>Location</b>	<b>Atlin, BC &amp; Taku River, BC</b>
<b>Date Created</b>	<b>20 May 2026</b>
<b>Date Last Revised</b>	
<b>Approved By:</b>	

## **POSITION SUMMARY**

Reporting to the Land Guardian Program Coordinator, the Camp Cook will fulfill services supporting the 2026 Salmon Camp on the Taku River by preparing and providing healthy and nutritious meals to camp participants and staff. The Camp Cook is responsible for their own time management to prepare, cook and clean.

## **DUTIES AND RESPONSIBILITIES**

- Provide meals and snacks to camp participants and staff (up to 15 people total) at the 2026 Salmon Camp on the Taku River; July 20-24 & July 28 - August 3
- Plan meals and purchase groceries
- Put food away when it arrives from stores
- Follow Food Safety regulations and have a valid Food Safe Certificate
- Ensuring the cooking/serving area and all dishes are cleaned before and after serving food
- Facilitate food inventory and food rotation in the freezer, and discard expired food
- Maintain environmentally low-impact practices where applicable, including keeping food waste to a minimum
- Clean and maintain the kitchen facility in a safe and sanitary manner including floors, walls, all equipment and Utensils
- Clean out the refrigerator freezer and stand up freezers upon the conclusion of the camp
- Other related duties as directed

## **EDUCATION**

- Valid Food Safe Certificate or similar chef's papers

## **EXPERIENCE & KNOWLEDGE**

- Principles of sanitation, and principles of safe food handling
- Ability to effectively keep within budget and provide cost control procedures
- Ability to keep inventory controls
- Knowledge of Taku River Tlingit First Nation traditional food and cultural values an asset



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## **COMPETENCIES**

Ability to independently grocery shop for the camp

## **POSITIONS SUPERVISED**

None

## **TRAINING REQUIRED**

## **CONDITIONS OF EMPLOYMENT**

Valid Food Safe Certificate, or willing to obtain within 30 days of employment

Ability to independently grocery shop for the camp

## **WORKING CONDITIONS**

TIPCA Camp on Lower River

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Approved by: \_\_\_\_\_  
Chief Administrative Officer

Date: \_\_\_\_\_