



# Job Description

<b>Position</b>	<b>Mining Technician</b>
<b>Department</b>	<b>Lands, Resources and Fisheries</b>
<b>Supervisor</b>	Mining Coordinator
<b>Wage / Salary Range</b>	\$30.00 - \$35.00 per hour (depending on candidate knowledge and experience)
<b>Status</b>	Term, Full-time
<b>Location</b>	Taku River Tlingit First Nation, Atlin, BC.
<b>Date created</b>	May 14, 2024
<b>Date edited</b>	May 21, 2024
<b>Date posted</b>	
<b>Closing Date</b>	

## **POSITION SUMMARY**

The Taku River Tlingit First Nation (TRTFN) is seeking a Mining Technician to join our Lands and Resources Department, Mining Division in a term position, however, we will also consider a student term. Working under the supervision of the Mining Coordinator (MC), the Mining Technician (MT) will be involved in mining related activities that are inline with advancing TRTFN’s mining principles and objectives.

## **ABOUT THE TAKU RIVER TLINGIT FIRST NATION (TRTFN)**

The TRTFN is situated in its traditional lands in the idyllic community of Atlin, British Columbia, a small community of approximately 470 people, located in the northwest portion of the Province of BC, in the Stikine region. The TRTFN is governed through the adoption of a traditional Tlingit clan system of governance. The TRTFN is moving forward as the responsible decision makers of their territorial lands and waters. The TRTFN territory covers over 40,000 sq/km and includes what is now known as British Columbia, Yukon, and Alaska/US. Its territory contains high mountains, expansive forests rich with wildlife and salmon filled wild rivers. As responsible decision makers, the TRTFN is embarking on a course necessary to ensure the continuation and advancement of its rights and interests in all matters impacting the traditional territory. This will assist the TRTFN in ensuring the preservation of what is Tlingit.

## **LIVING IN ATLIN**

Atlin, the small community of approximately 470 people, is in northwestern British Columbia, Canada. It is located on the eastern shore of Atlin Lake (the name comes from Áa Tlein, the Tlingit language word for “big body of water”), surrounded by mountains and connected to the Yukon via a hard surfaced, all-season maintained road. There are two small grocery stores, a post office, government agent, nursing station, an RCMP detachment, several churches, K-12 public-school, day-care facility, a volunteer fire department, museum, marina, small airport, parks and playgrounds, laundromat, gas stations, as well as restaurants and accommodations for tourism and local needs. Communication is via landline, satellite, fibre optic and cell service. In addition to continued placer gold mining, Atlin offers its residents and visitors activities such as sightseeing, fishing, hiking, camping, as well as many arts, cultural, and entertainment events.

## **WORK THAT MATTERS**

You are passionate about responsible mining with a strong emphasis on environmental conservation. You enjoy working as part of a team and can deliver individual results. You thrive in an environment which allows you to make a high impact towards the future of a First Nations Community.

## **DUTIES AND RESPONSIBILITIES**

Assists the MC with the following:

- Reviewing and assessing of mining related applications/permits as per: TRTFN Mining Policy, BC Mines Act, BC Environmental Act, Indigenous Protected and Conserved Areas (IPCA) policy and any other relevant associated policies.
- Documenting, filing, organizing, and managing of mining applications/permits and information in both hardcopy and digital formats.
- Performing joint field visits with mine inspectors to proponent mine sites in effort of upholding TRTFN mining policy, BC Mines act and BC Environmental act.
- Working collaboratively with mining proponents to build stable long-term relationships that reinforce environmentally sound and responsible mineral extraction practices.
- Identify, analyse, address, and resolve issues in potentially adversarial situations that may arise.
- Perform community and proponent engagement for the mining division.
- Professionally represent TRTFN to TRTFN Citizens, Atlin community, BC/Yukon Governments, clients, and proponents.

Other functions:

- Use GIS software to consolidate existing TRTFN GIS spatial database and merge with new GIS.
- Gather information to support TRTFN's goal of Implementing the Wóoshtin wudidaa - Atlin Taku Land Use Plan, Wóoshtin Yan too.aat -Land and Resource Management Plan and the Government to Government Shared Decision-making Agreement (G2G Agreement).
- Provide appropriate and timely advice and exercise judgement in information analysis and recommendations on mining related activity within TRTFN territory.
- Acquire detailed knowledge of relevant files, agreements, treaties, legislation, policy, and procedures on mining that may be related to, or affect TRTFN.
- Participate in the development and implementation of mining division goals and workplans.
- Participate as a TRTFN representative on joint technical working groups between TRTFN and proponents.
- Other duties as directed and required.

## **EDUCATION**

- A College/University Diploma/Degree in Mining from an accredited institution.

## **EXPERIENCE**

- 6-12 months in a mining environment considered an asset.
- Experience in a First Nation setting considered an asset.

## **SKILLS**

- Proficiency in Microsoft Office (including: MS **Teams**, Word, Excel, PowerPoint, Outlook, OneNote and OneDrive)
- GIS/CAD software expertise an asset.

**TRAINING REQUIRED** - All employees are expected to participate in many types of training – some of them annually. Topics would include:

- Trauma Informed Care
- Lateral Kindness
- Workplace harassment and Violence prevention
- WHMIS 2015
- Suicide Intervention (all H&W staff)
- Standard First Aid

### **COMPETANCIES**

1. **Managing conflicts**: Thoughtfully intervenes in conflicts to improve communication, diffuse tension, and resolve problems. Seeks to find common ground and preserve relationships.
2. **Writing skills**: Tailors written communications to effectively reach the intended audience.
3. **Collaboration**: Works collaboratively with others across the organization to achieve shared objectives. Represents own interests while being fair to others and their areas. Partners with others to get work done. Gains trust and support of others.
4. **Organized**: Defines tasks and milestones to achieve objectives, while ensuring the optimal use of resources to achieve those objectives
5. **Attention to detail**: Thoroughly and accurately completes tasks by carefully examining all aspects and ensuring nothing is overlooked, contributing to error reduction, quality improvement, and overall efficiency in task execution.

### **CONDITIONS OF EMPLOYMENT**

- Class 5 driver's license
- Criminal Record Check
- References

### **WORKING CONDITIONS:**

- Indoors and outdoors in all weather
- Travel is required between office and field and for training, conferences etc.

### **BENEFITS**

- After 3 months of probationary period, benefits include extended medical, eyewear, dental coverage as well as an RRSP matching plan.
- Housing relocation assistance may be available.

### **APPLICATION PROCESS**

To submit a resume or obtain further information contact: Email: [careers@gov.trtfn.com](mailto:careers@gov.trtfn.com)  
titled: Mining Technician – Application

No Phone calls will be entertained.

We thank all those who apply but only those who are being considered will be contacted.  
Preference given to Taku River Tlingit First Nation Citizens.  
We are only able to accept applications from permanent Canadian residents.