



Virtual Meeting Policy

1.0 Definitions

- 1.1 **"Citizen"** means any person who is a Citizen of TRTFN.
- 1.2 **"Attendee"** means an individual who is not a Citizen of TRTFN but has been invited by either the current Wolf Clan Leader, current Crow Clan Leader, or the current Clan Elder's Council to attend a Meeting.
- 1.3 **"Participants"** means Citizens and/or Attendees attending a Meeting.
- 1.4 **"Meeting"** means a TRTFN Governing Body Meeting.
- 1.5 **"Disrespectful Behaviour"** means and includes behaviour such as bullying, insulting, abusive, harassing, threatening, interruptions, speaking without invitation, or unwelcome behaviour. Disrespectful Behaviour also includes frequent interruptions of other Participants who are permitted to speak, as well as any of the behaviours contained in Section 5.0 below.
- 1.6 **"Policy"** means this Virtual Meeting Policy.

2.0 Application

This Policy applies equally all Participants who attend any Meeting. For greater certainty, all Participants are subject to all aspects of this Policy, expressly including Sections 4.0 – 6.0.

3.0 Attendance Policy

A Citizen or Attendee who is entitled to attend a Meeting, as defined above, may participate in the Meeting by means of telephone, electronic or other communication facilities ("**Virtual Connection**") that permit all Participants in the Meeting to hear each other. A Participant in a Meeting by Virtual Connection shall be considered to be present at and attending the Meeting.

For greater certainty, a Meeting may be held entirely through a Virtual Connection that permits all Participants to communicate adequately with each other during the Meeting, subject to Section 4.0.

All Participants who are attending a Meeting through a Virtual Connection shall include the following identifying information in the title or banner for a Virtual Connection:



- First Name;
- Last Name;
- Clan (if applicable); and
- Voting or Non-Voting Member (if applicable.)

4.0 Behaviour at Meetings

4.1 General

All Participants at the Meeting must be respectful to other Participants. Participants who conduct Disrespectful Behaviour or fail to abide by this Policy will be subject to Section 6.0 of this Policy.

4.2 Behaviour of Citizens

Citizens must give Attendees and all other Participants who are speaking the right to be heard. Citizens must not speak unless invited to speak by the chairperson of the Meeting. When a Citizen is speaking and/or voting at a Meeting, that Citizen must have their video camera turned on.

4.3 Behaviour of Attendees

Attendees can only attend the Meeting if invited by either the current Wolf Clan Leader, current Crow Clan Leader, or current Clan Elder's Council. Attendees are not entitled to speak at the Meeting unless given permission to speak, which will not be given often. In the occasion where an Attendee is given permission to speak, the Attendee must have their video camera turned on. Attendees are not entitled to vote at the Meeting. Attendees who engage in Disrespectful Behavior or otherwise fail to abide by this Policy will be subject to Section 6.0 of this Policy.

5.0 Privacy

- 5.1 Participants are not permitted to share the video-link to the Virtual Connection with any non-Citizen who is not an Attendee, as defined above. For greater certainty, unless the non-Citizen is invited by either the current Crow Clan Leader, the current Wolf Clan Leader, or current Clan Elder's Council, the non-Citizen does not have permission to attend the Meeting as an Attendee or otherwise.



Taku River Tlingit First Nation

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- 5.2 Participants are not permitted to take screen shots or other photographic images of the Meeting. For greater certainty, if a Citizen receives a screen shot or another photographic image of the Meeting then they are not to redistribute that screen shot or photographic image.
- 5.3 Participants are also not permitted to take video or audio recordings of the Meeting unless express consent is provided in writing by the current Wolf Clan Leader for Wolf Clan Meetings, by the current Crow Clan Leader for Crow Clan Meetings, or by a quorum of Clan Director's Council for Joint Clan Meetings. Consent will not be given often and will only be given in exceptional circumstances.
- 5.4 Participants are expected to devote their full attention to the Meeting and are not to text message, email, or otherwise communicate with non-Citizens about the contents of the Meeting during or after the Meeting.
- 5.5 Participants are expressly precluded from telephoning non-Citizens and providing unauthorized access to the Meeting to non-Citizens. For greater certainty, a Citizen or Attendee does not have permission to share the Virtual Connection or the Meeting with any other person who is not invited or entitled to attend the Meeting.

6.0 Breach of this Policy

Any Participant who breaches this Policy will immediately be removed from the Virtual Connection.

Charmaine Thom, Spokesperson

Louise Gordon, Wolf Clan Director

Vivian Mahoney, Crow Clan Director

Shirley Reeves, Crow Clan Director