



POSITION	<b>Child &amp; Family Advocate Atlin</b>
Wage	\$68,000-\$75,000 per year - depending on Education and work experience.
Status	Full time hours (72 hours pay period) 1 year contract – continuation dependent on funding
Location	Atlin, British Columbia
Supervisor	Latséeni Daakahidi Manager (Health & Wellness Department)
Closing Date	Until Filled
Housing	Relocation Package available for the right candidate

**POSITION SUMMARY**

Serving Taku River Tlingit First Nation child, youth, and family citizens. Gathers information on and assesses family functioning problems. Develops and implements intervention plans within program guidelines. Provides referrals, support, guidance and problem solving to clients to address issues related to family functioning. Provides parenting skill building, emotional support and feedback to clients.

**DUTIES AND RESPONSIBILITIES**

- Networks and collaborates with other provincial, territorial, federal, and First Nation agencies and professionals who may have a case planning relationship with the client (s) being served. Works as a team member collaboratively in planning with other related Taku River Tlingit First Nation staff and family members of the client (s)
- Bring together family, extended family, community supports and staff to develop plans for child safety, family and cultural connections and placement.
- Gathers information relevant to the client’s problems, needs and risks by interviewing, observing behavior, meeting with caregivers and service providers and using a variety of inventories, checklists and questionnaires. Assesses the information gathered to identify client problems, needs and risks. Develops and implements an intervention plan within program guidelines.
- Provides support, guidance and problem-solving to clients to address issues related to family functioning in an individual or group setting using techniques such as active listening, conflict resolution, basic group counselling techniques and psycho-educational group methods to resolve the identified problems, needs and risks.
- Participates in the development, modification and evaluation of client service plans with the integrated case management team. Participates in integrated case management meetings on a regular basis to report clients’ activities and progress.
- Outlines services provided by the program and/or organization. Provides information on and referral to other community service providers, resources and professionals as required.
- Provides parenting skill building to clients on issues such as parent-child interaction, child development, discipline and guidance, and behavior management.
- Provides emotional support and feedback to clients.
- Plans and conducts group educational sessions on topics related to family functioning.
- Liaises with and/or promotes the interests of clients with other community service providers, professionals and school personnel as required. Accompanies clients to meetings and appointments as required.
- Maintains related records and statistics and provides reports to the supervisor.
- Actively does proposal writing and seeks additional funding to assist with the positions program mandates and completes required program and financial reporting for TRTFN and funding agencies.
- Develop individual and group Jordan’s Principal applications.
- Other related duties as required.

### **Knowledge, Skills and Abilities**

- Proven ability to work with children, youth, and families
- Excellent interpersonal, communication, and presentation skills.
- Able to work independently with minimal day-to-day supervision as well as working within a collaborative team framework.
- Understanding of family systems and child development along with relevant legislation and policy.
- Proficiency in MS Office Suite

### **Training, Education & Experience:**

- Bachelor's degree or minimum two years diploma in a related human / social service field.
- Programming experience with Indigenous peoples and cultures would be considered a strong asset.
- At least one (1) year recent related experience or an equivalent combination of education, training and experience.
- Satisfactory Criminal Record and Vulnerable Sector Check
- Knowledge of First Nations culture, traditions, and of systemic issues faced by First Nations people, and of the political and administrative structures of First Nations.
- Experience in First Nations and/or public sector is preferred.
- Valid Class 5 Driver's license.

### **Working Conditions:**

- Work setting includes the office, and potentially on the land and includes home visits
- Interacting daily with elders, youth, children, families, staff, and other community members to facilitate position responsibilities.

### **CONDITIONS OF EMPLOYMENT**

Criminal Record Check with Vulnerable Sector Check                      References

### **APPLICATION PROCESS**

To submit a resume or obtain further information contact: Email: [careers@gov.trtfn.com](mailto:careers@gov.trtfn.com) titled: Child & Family Advocate

No Phone calls will be entertained.

We thank all those who apply but only those who are being considered will be contacted

Preference given to Taku River Tlingit First Nation Citizens.

We are only able to accept applications from permanent Canadian residents.