



TAKU RIVER TLINGIT FIRST NATION
Human Resources



CONTRACT DESCRIPTION

POSITION:	Tlatsini Initiative Community Engagement Coordinator
SUPERVISOR:	Lands, Resources and Fisheries Manager (Lands Manager) or designate
STATUS:	2 year contract for half-time work with additional hours possible as directed by the Lands Manager
Pay Rate:	\$40/hour contract position
DURATION:	June 1, 2024 (or as soon as possible) to May 30, 2026, with potential for extension based on funding
CLOSING DATE:	Open until filled

JOB SUMMARY:

The person filling this position will work with the Tlatsini team and TRTFN staff to design and implement citizen engagement programs. In the spring and summer, the focus will be on-the-land citizen engagement opportunities in the Taku River watershed, shifting to more locally-based engagements through winter and spring. There will be ample opportunities to engage in other aspects of the Tlatsini Initiative work based on interests and experience.

DUTIES AND RESPONSIBILITIES:

Duties include but may not be limited to working with Tlatsini team members to:

- Develop and implement on-the-land engagement opportunities within TRTFN territory and specifically within the Taku watershed, including for Summer 2024;
- Ensure good communications with Lands Manager and TIPCA team throughout development and implementation of on-the-land engagement;
- Support other Citizen engagement opportunities related to TIPCA and Lands projects

REQUIREMENTS OF EMPLOYMENT:

- Class 5 driver's license
- Criminal record check
- Willingness and ability to spend time in remote locations in the TRTFN territory for multiple days

DESIRED QUALIFICATIONS

You do not need to have all these skills and experiences – if you have a few and are keen and interested to learn the others, apply!

- Reside in Atlin, BC
- Interest and/or experience in TRTFN community engagement
- On-the-land skills and experience to develop safe experiences for citizens in TRTFN territory
- Good communication and collaboration skills in a diversity of settings with citizens and others
- Ability to organize and follow through on tasks and projects, potentially with little supervision
- Committed, enthusiastic, hardworking and willing to learn or take training to gain or improve skills

APPLICATION PROCESS:

To apply for this job, please submit:

- Your resume with a short cover letter stating why you are interested in the position **OR** A letter or video describing your experience and interests that make you an excellent candidate for this job
- Contact information for three references who can speak to your experiences, interests, and employment history

Please Email your application materials to: lands.mgr@gov.trtfn.com or deliver to Rodger at the Lands Office.

If you have questions or would like to discuss, contact Rodger by email or at (250)651-7900, ext 204

Preference will be given to Taku River Tlingit applicants as per Section 41 of the Human Rights Code

We thank all those who apply but only those who are being considered will be contacted.