



POSITION	<b>School Education Support Worker 2 Positions Whitehorse &amp; Atlin</b>
<b>WAGE</b>	\$ 70,000-\$80,000 per year - depending on Education and work experience.
<b>STATUS</b>	Full time hours (72 hours pay period) 1 year contract – continuation dependent on funding
<b>LOCATION</b>	2 Positions - Atlin and Whitehorse, YT
<b>SUPERVISOR</b>	Education Manager
<b>CLOSING DATE</b>	Until Filled
<b>HOUSING</b>	Relocation package is available for the right candidate

**POSITION SUMMARY**

Taku River Tlingit First Nation (TRTFN) is seeking a motivated and talented individual to join our Education team to support the various needs of Taku River Tlingit First Nation (TRTFN) students (K-12) at School and through school case conference TRTFN students in Whitehorse schools in meeting the diverse needs of learners within the classroom, school, and community settings. The specific duties and responsibilities for the student support worker role will vary based on the individual needs of the student(s).

**DUTIES AND RESPONSIBILITIES**

- Works as a team member collaboratively in planning with school (s) and other related Taku River Tlingit First Nation staff in the assessment of students to support the determination of specific needs and requirements of individuals. Support the development and implementation of individual program plans and strategies.
- Assists to implement the Local Education Agreement (LEA) between TRTFN and Stikine School District No. 87 and provides support as needed to the Local Education Council (LEC) established under the LEA.
- Communicates student progress to parents and internal and external agencies/professionals, teaching and senior staff, to support achievement and progress of students and participate in case conferences as scheduled.
- Support teachers and help students with their educational and social development, both in and out of the classroom. Help to students may include up to 6 hours per week in tutoring.
- Motivates and encourages students, engages parents in communications, advocating, volunteering, and becoming engaged in their children’s education. Works with families where appropriate to create a comfortable and encouraging milieu in the students home towards learning where students are encouraged towards homework completion and educational mobility.
- Attends meetings and reviews with students and parents where appropriate to increase school involvement, arranging transportation if needed.
- Provides assistance and collaboration on the creation of Tlingit curriculum.
- Helps with school events, trips and activities, particularly cultural learning activities.
- Assists school staff to resolve conflict situations that may include students and family members, listens, mediates, negotiates and provides support and guidance to resolve issues and documents outcome.

- Assesses effectiveness of current interventions to meet student needs and adapts and modifies existing strategies, safety plans, and plans for success.
- Actively does proposal writing and seeks additional funding to assist with the positions program mandates and completes required program and financial reporting for TRTFN and funding agencies.
- Develops individual and group Jordan's Principal applications.
- Other related duties as required.

#### **Working Conditions**

- Work setting includes the child care programming spaces which may include on the land activities.
- Interacting daily with parents, families to facilitate mentoring, programming, and to create engagement

#### **Knowledge, Skills, and Abilities**

- Awareness of Tlingit and Indigenous culture and history, with a knowledge also of the impacts of trauma and how culture can help develop confidence, pride in Identity, and healing.
- Familiarity with trauma-informed practice
- Have sensitivity, understanding and patience
- Be able to remain calm in stressful situations
- Have a positive attitude and desire towards working with students of all ages
- Be flexible and open to change
- Have excellent verbal communication skills
- Able to work independently with minimal day-to-day supervision as well as working within a collaborative team framework.
- Proficiency in MS Office Suite

#### **Training, Education & Experience**

- College diploma or University degree in one of the following areas of study: Child and Youth Care Worker diploma, Social Service Worker diploma, Psychology and/or Sociology degree
- 2-3 years of experience working with students with education and special education learning needs and behavioral challenges; a combination of education/demonstrated experience will be considered
- Programming experience with Indigenous peoples and cultures would be considered a strong asset.
- Class 5 driver's license

#### **CONDITIONS OF EMPLOYMENT**

Satisfactory Criminal Record and Vulnerable Sector Check    References

#### **APPLICATION PROCESS**

To submit a resume or obtain further information contact: Email: [careers@gov.trtfn.com](mailto:careers@gov.trtfn.com) titled: School Education Support Worker

No Phone calls will be entertained.

We thank all those who apply but only those who are being considered will be contacted

Preference given to Taku River Tlingit First Nation Citizens.

We are only able to accept applications from permanent Canadian residents.