



POSITION: **Mining Engagement Officer**
SUPERVISOR: Mining Officer
WAGE: \$52,000 – \$62,000, dependent upon experience, knowledge, and suitability
STATUS: Full-Time Position (72hr pay period) in Atlin, BC
CLOSING DATE: June 01, 2022

POSITION SUMMARY

Taku River Tlingit First Nation (TRTFN) is seeking an experienced individual to join our Lands and Resources Department to participate in the stewardship of its traditional territory, contributing to and being part of a respectful work environment. Working with the Mining Officer, the Mining Engagement Officer is responsible for effectively and efficiently implementing the Atlin-Taku Land Use Plan, the Shared Decision-Making Agreement, the TRTFN Mining Policy, and other agreements with Federal, Territorial and Provincial Governments, and other third parties.

Duties include Review and assessment of applications for mining related permits and implementation of the TRTFN Mining Policy in accordance with TRTFN policies, agreements, and other related information. Organization of related information in both hardcopy and digital formats, including the use of GIS and spatial database. Field visits to mine sites to support information collection.

DUTIES, ACCOUNTABILITIES AND RESPONSIBILITIES

1. Implementing the *Wóoshtin wudidaa - Atlin Taku Land Use Plan* and the *Wóoshtin Yan too.aat - Land and Resource Management, Shared Decision-Making Agreement (G2G Agreement), TRTFN Mining Policy*, and other agreements, future and current.
2. Provide appropriate and timely advice and exercise judgement in analysing information and making recommendations.
3. Working collaboratively with mining proponents to build stable long-term relationships that reinforce responsible use of the land. And to secure an agreement between TRTFN and the proponent for proposed work on the TRTFN Territory.
4. Acquire detailed knowledge of relevant files, agreements, treaties, legislation, policy, and procedures and utilize this knowledge in delivery of services.
5. Identify, analyse, address, and resolve issues in potentially adversarial situations.
6. Performing community engagement for TRTFN Lands and Resources Department.
7. Assisting with the TRTFN's Northern Territory (Yukon) ongoing traditional territory claim, as requested.
8. Participate in the development and implementation of departmental and team goals and workplans.
9. Professionally represent TRTFN to TRTFN Citizens, Atlin community, BC/Yukon Government and clients.
10. Efficiently manage time to complete and implement tasks and TRTFN mandate initiatives.
11. Cooperate with management and staff to ensure work and departmental priorities are met in a respectful and coordinated manner.
12. Other duties as directed and required.

EDUCATION, SKILLS, AND EXPERIENCE

- Successful completion of a four-year university degree in a relevant program such as government policy; political science; environmental studies; mining or communication; **or equivalent combination of education and work experience.**
- Skill sets: verbal and written communication; technical report writing, agreement writing, negotiation skills; risk assessment; policy assessment and implementation. Computer skills: MS Office; organization and project management.
- Strong asset but not required: Working experience with First Nations; regulatory bodies; government; resource or mining development; experience with GIS software and spatial databases

CONDITIONS OF EMPLOYMENT

- Class 5 driver's license
- Double Covid-19 Vaccination
- Criminal Record Check
- Willingness to travel

APPLICATION PROCESS

To submit a resume contact: mining.officer@gov.trtfn.com, or mail to TRTFN • Box 132 • Atlin BC • V0W 1A0
Please include "Mining Engagement Officer Application" in the E-Mail subject.

We thank all those who apply but only those who are being considered will be contacted

"An eligibility list will be maintained on competitions for 12 months for those employees who qualify for the skills required but are not the highest-ranking candidate in the competition."