

EMPLOYMENT OPPORTUNITY

POSITION:	Kitchen Cook (FNYES Youth)
SUPERVISOR:	Education Manager
WAGES:	\$18 hourly
STATUS:	3.5 Months Term (7 hours per day/560 hours in total)
NUMBER OF OPENINGS:	1
CLOSING DATE:	Until Filled

POSITION SUMMARY:

The Taku River Tlingit First Nation (TRTFN) is seeking a motivated individual to join our Education Department. Reporting to the Education Manager. Kitchen Cook is responsible for providing support at the TFLC Kitchen.

DUTIES, ACCOUNTABILITIES AND RESPONSIBILITIES:

Cook/prepare meals and snacks according to the menu (Daily)

- Responsible to be informed of, and accommodating of food allergies and special medical and dietary requirements of the Centre children
- Maintain a clean, sanitary, and organized kitchen; ensure that the cleaning schedules are followed (Daily)
- Maintain a working environment that meets or exceeds all requirements from the Health Department and YMCA standards
- Order and purchase food and kitchen supplies within the approved budget
- Assist and develop rapport with staff and children
- Attend staff meetings as required

EDUCATION, SKILLS AND EXPERIENCE

- Experience in the similar field will be preferred
- Safe food handling certificate
- Be able to lift 40 pounds
- First aid certificate

To submit a resume contact: admin.assist@gov.trtfn.com / education@gov.trtfn.com

This position is restricted for Youth & Tlingit First Nation citizens.