



EMPLOYMENT OPPORTUNITY

POSITION: **Early Childhood Educator**
SUPERVISOR: TFLC Manager
WAGE: \$25-29 hourly depending on experience and education
STATUS: Full-Time Position (72hr pay period) in Atlin, BC
CLOSING DATE: Until filled

POSITION SUMMARY

Taku River Tlingit First Nation (TRTFN) is seeking an experienced individual to join our Learning Centre (TFLC). Reporting to the TFLC Manager, the Early Childhood Educator is responsible for participating as a member of the team that provides a nurturing and age appropriate education program for children in the Tlingit Family Learning Centre. The Early Childhood Education program

DUTIES, ACCOUNTABILITIES AND RESPONSIBILITIES

Main duties must be in harmony with TFLC's philosophy; integrate Tlingit language and culture where possible, and provide school readiness

1. Create an atmosphere which is caring, stimulating and fun for children at the Tlingit Family Learning Centre.
2. Organize space, equipment, and materials to create an environment which encourages the children's exploration.
3. Observe and assess developmental level of children and encourage each child's efforts by providing meaningful commentary, by displaying work, etc.
4. Perform other related duties as assigned by TFLC Manager.
5. Contribute to the Ongoing Operation of the Centre in the following ways:
6. Knowledge of child development practices and child behavior management.
7. Knowledge of the six components of the Head Start Program.
8. Experience working with children in a licensed childcare facility
9. Awareness of social issues affecting First Nations and non-First Nations children
10. Knowledge of recreational, social and life skills activities relevant to First Nations and small northern communities
11. Experience in problem solving and teamwork
12. Good knowledge of TRTFN social structure, traditions, and cultural values an asset.
13. A criminal record check is mandatory, as is the need to obtain medical clearance, T.B. testing and proof of recent immunization, or signed refusal for personal reasons.
14. Standard First Aid or Child Safe Certification
15. Reporting accidents, injuries, and illnesses to the TFLC Manager as soon as possible but before the end of the shift.
16. Accommodating the parents' instructions for daily care routines for their child when possible.
17. Providing parents with support and guidance regarding childcare concerns and information on community resources under the direction of the Manager.

EDUCATION, SKILLS AND EXPERIENCE

- Valid Early Childhood Education Certificate
- Experience working with First Nations

CONDITIONS OF EMPLOYMENT

- Standard First Aid or Child Safe Certification
- Criminal Record Check
- T.B. testing and proof of recent immunization, or signed refusal for personal reasons.

APPLICATION PROCESS

To submit a resume contact: Admin Assistant at (250) 651-7900, Email: tflc.mgr@gov.trtfn.com Please include "Early Childhood Educator Application" in the E-Mail subject.

We thank all those who apply but only those who are being considered will be contacted
